



# **Charging and Remission Policy**

**Implementation Date- September 2022**  
**Review Date- September 2023**

# **Charging and Remission Policy**

## **1.) Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum. However, to enrich the curriculum, other activities, which are sometimes off-site and in addition to the normal curriculum, are offered during the school day. Voluntary contributions may be requested To help to cover the cost of these taking place.

Activities arranged outside of the school day may be charged for.

## **2.) Voluntary contributions**

When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, the school enables children whose parents have not paid any contribution to take part if they wish. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request. In the case of residential trips when school has to make a commitment in advance, any deposit received from the parents will be non-refundable.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

*The following list is not exhaustive:*

- Visits to museums;
- Educational visits, which enhance the curriculum and which require transport expenses;
- Sporting activities which require transport expenses;
- Outdoor adventure activities;
- Visits to the theatre;
- Musical or theatrical events.

## **3.) Residential visits**

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we make a charge to cover the costs of any workshops and board and lodgings. A charge for board and

lodgings is made, with the exception of pupils who are in receipt of free school meals. Your child may be entitled to a free school meal if you get any of the following:

Your child may be able to get free school meals if you get any of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

If parents are experiencing financial difficulty then they are invited to speak in confidence to the Academy Principal, Vice-Principal or Family Support Worker. In all cases the school will endeavour to work closely with parents to ensure their child's full participation in any educational activity.

#### **4.) Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

There may be a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. Parents are charged for these directly by the music specialist.

#### **5.) Swimming**

The school currently organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. We do not charge for the swimming instruction.

#### **6.) After-school clubs:**

We do not charge for extra-curricular after-school clubs.

#### **7.) Breakfast and care provision:**

Our breakfast club is free of charge due to it being subsidised by the school and the National School Breakfast Programme.

We make an hourly charge for use of our after-school care service. Details of this, along with booking forms, can be obtained via the school office.

## **8.) Lettings Charges**

Charges will be made for the use of the school premises. Charges will be dependent on the nature of provider and determined on an individual case basis by the Governing Body. The bursar is responsible for raising invoices for lettings on a monthly basis.